

MEETING MINUTES

FULL BOARD

TUESDAY, MAY 27, 2025

Approved

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| MEMBERS PRESENT: | <input type="checkbox"/> OPEN SEAT (VACATED BY S. SLATON) | <input type="checkbox"/> C. NAGY |
| | <input type="checkbox"/> OPEN SEAT (VACATED BY M. KOZAK) | <input type="checkbox"/> J. PFEFFER - BOARD SECRETARY |
| | <input type="checkbox"/> L. BERRY-BOBOVSKI | <input checked="" type="checkbox"/> M. PIZZIMENTI |
| | <input checked="" type="checkbox"/> P. BRIDGE | <input checked="" type="checkbox"/> M. SERIO - VICE & COMM. CHAIR |
| | <input checked="" type="checkbox"/> R. GARBER – BOARD CHAIR | <input checked="" type="checkbox"/> S. VANDEMERGEL |
| | <input checked="" type="checkbox"/> M. IKLE | <input checked="" type="checkbox"/> A. YURKANIN |
| MEMBER(S) ABSENT: | L. BERRY-BOBOVSKI, C. NAGY, J. PFEFFER | |
| OTHERS PRESENT | C. CONKLIN K. AULETTE A. BOWERS | M. MYSKA A. BONOMO |

1. **CALL TO ORDER:** Meeting called to order by: **R. Garber** at **6:00 PM**.

2. **ROLL CALL**

3. **APPROVAL OF AGENDA:** **AGENDA DATED MAY 27, 2025**

- ☒ **MOTION TO APPROVE THE AGENDA, AS PRESENTED.**
- ☐ **MOTION TO APPROVE THE AGENDA, AS MODIFIED:**
- MOVED BY: S. Vandemergel / SECONDED BY: M. Pizzimenti**
- ☒ **MOTION PASSED 7 / 0**
- ☐ **MOTION FAILED**

4. **CALL TO THE PUBLIC:** ☒ **None.** ☐

5. **APPROVAL OF MINUTES:** **MINUTES OF MEETING DATED APRIL 29, 2025**

- ☒ **MOTION TO APPROVE THE MINUTES, AS PRESENTED AND WAIVE THE READING THEREOF.**
- ☐ **MOTION TO APPROVE THE MINUTES, AS MODIFIED:**
- MOVED BY: M. Serio / SECONDED BY: A. Yurkanin**
- ☒ **MOTION PASSED 7 / 0**
- ☐ **MOTION FAILED**

6. BOARD ADMINISTRATION: ☐ None ☒ Item(s) Noted Below

- a) Board Member Recipient Rights Training
- b) Per-Diem for Special Meetings / Functions: ☒ None ☐ Items Noted Below
- c) Event Announcement(s): ☐ None ☒ Item(s) Noted Below
 - CMHAM Summer Conference: Grand Traverse Resort, Traverse City, June 10-11, 2025
- d) Executive Director Evaluation Committee - Appointments by R. Garber Board Chair (3 members)
Board Chair R. Garber appointed the following members:
Andrew Yurkanin – Committee Chair
Patrick Bridge
Roxanne Garber
- e) CMHPSM Appointment of Livingston County CMH Board Member(S)
Effective July 1, 2025-by R. Garber, Board Chair:
Andrew Yurkanin 3-Year Term (Term began 07/01/2025 - Expires 06/30/2028)
Mary Serio 2-Year Term (Term began 07/01/2024 - Expires 06/30/2027)
Mary Pizzimenti 1 Year Term (Term began 07/01/2023 - Expires 06/30/2026)

7. CONSENT AGENDA:

Removal of item(s) from the Consent Agenda: ☒ None ☐ Items Noted Below

CONSENT AGENDA APPROVAL

Discussion was held.

MOVED BY: M. Serio / SECONDED BY: P. Bridge

Motion to accept and approve the consent agenda, as presented. (Items referenced below).

☒ **MOTION PASSED 7 / 0**

☐ **MOTION FAILED**

a) FY25 & FY26 BRONSON-ACADIA JOINT VENTURE LLC DBA BRONSON BEHAVIORAL HEALTH HOSPITAL FOR INPATIENT PSYCHIATRIC CARE (REF. W&M AG. #4)

Motion to approve the FY25 & FY26 Contract between LCCMHA and Bronson-Acadia Joint Venture, LLC dba Bronson Behavioral Health Hospital at rates, as presented. Effective 06/01/2025 to 9/30/2026.

b) FY25 & FY26 IDE AFC HOME, LLC DBA IDE ASSISTED LIVING FOR SPECIALIZED RESIDENTIAL SUPPORT (REF. W&M AG. #5)

Motion to approve the FY25 and FY26 Contract between LCCMHA and Ide AFC Home, LLC dba Ide Assisted Living for Specialized Residential Support Services at rates, as presented. Effective 06/01/2025 to 9/30/2026.

c) FY25 & FY26 MINDFUL PERFORMANCE THERAPY, PLLC FOR ADOS & ADIR ASSESSMET SERVICES TO DETERMINE ABA SERVICES (REF. W&M AG. #6)

Motion to approve FY25 and FY26 Contract between LCCMHA and Mindful Performance Therapy, PLLC for ADOS and ADIR assessment services to determine eligibility for ABA services, at rates, as presented. Effective: Credentialing Date to 9/30/2026.

d) FY25 CMHPSM SUD CONTRACT AMENDMENT #1 (REF. W&M AG. #7)

Motion to approve FY25 Contract Amendment #C25027.1 – SUD Funding for services between the Community Mental Health Partnership of Southeast Michigan and Livingston County Community Mental Health Authority as presented. Effective 4/1/2025 to 9/30/2025

e) CMHPSM REVISED POLICY 481: CRISIS PREVENTION PLANNING AND SAFETY PLANNING (REF. W&M AG. #9)

Motion to approve revised CMHPSM Policy #481: Crisis Prevention Planning and Safety Planning. Effective once Regionally approved.

8. EXECUTIVE DIRECTOR'S REPORT:

- a) Delegated Contract Approach May 2025 Report / Informational
- b) Wait List Update / Informational
- c) Agency & Community Updates / Informational
- d) MDHHS Executive Directive 2025-3 / Informational

9. WAYS & MEANS COMMITTEE – MOTION RECOMMENDATIONS:

a) RPC / FY24 AUDITED FINANCIAL STATEMENTS PRESENTED BY B. HIRSCHMAN AT 05/20/2025 WAYS AND MEANS COMMITTEE MEETING (REF. W&M AG. #1)

DISCUSSION WAS HELD.

Moved by: M. Serio / Seconded by: M. Pizzimenti

MOTION TO approve the Annual Audit for the year ending September 30, 2024 (FY24), conducted by Roslund, Prestage and Company, P.C., Certified Public Accountants, as presented.

☒ **MOTION PASSED 7 / 0**

☐ **MOTION FAILED**

b) REVIZE, LLC: WEBSITE DESIGN, BUILD, AND ON-GOING SUPPORT (REF. W&M AG. #3)

DISCUSSION WAS HELD.

Moved by: A. Yurkanin / Seconded by: M. Serio

MOTION TO approve a 5-year contract between LCCMHA and Revize, LLC for website redesign and annual maintenance fee, as presented. Effective 5/28/2025.

☒ **MOTION PASSED 6 / 1 - NAY M. IKLE**

☐ **MOTION FAILED**

The Minutes of the May 20, 2025 meeting of Ways & Means Committee were presented for review.

10. CMHPSM (REGION 6): ☐ **None** ☒ **Item(s) Noted Below**

- a) Event Announcement(s): ☐ None ☒ Items Noted Below
 - Next Regional Board Meeting Date: 06/11/2025

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11. CMHAM: ☐ None ☒ **Item(s) Noted Below**

- a) Event Announcement(s): ☐ None ☒ Items Noted Below
- CMHAM Summer Conference: Grand Traverse Resort, Traverse City
June 10-11, 2025
- b) Voting Delegates for CMHAM Summer Conference: Board member M. Serio and Executive Director C. Conklin will serve as the voting delegates for the conference.

12. BOARD CORRESPONDENCE: ☒ None ☐ **Item(s) Noted Below**

13. NEW BUSINESS: ☒ None ☐ **Item(s) Noted Below**

14. OLD BUSINESS: ☒ None ☐ **Item(s) Noted Below**

a) **PARKING LOT ITEMS:**

1. M. Ikle requested the Board review LCCMHA's procurement policy in June 2025.

15. CALL TO THE PUBLIC: ☒ None ☐

16. ADJOURNMENT: THE MEETING ADJOURNED AT 7:02 PM

RESPECTFULLY SUBMITTED:

APPROVED BY:

Angela Bowers
RECORDING SECRETARY

Roxanne Garber
BOARD CHAIR

Date